



# J & L Culinary Delights

Master Chefs – Judy C. Tutwiley & Latasha D. Brown  
 18906 Sumpter Road  
 Warrensville Heights, Ohio 44128  
 216-571-3838 / 216-926-3555

A division of A. B.etter Way Productions, LLC

*“A Taste of Heaven... On a Plate”*

## CULINARY SERVICES CONTRACT

Client  
Initial

### DEPOSIT

— A 50% estimated deposit is due at time of booking.

### FINAL PAYMENT

— Final Payment for your event is due 3 days prior to your event date. Payment plans and or terms are available upon request.

### FINAL GUEST COUNT

— Final Guest Count, not subject to reduction, is due 5 days prior to your event date(s). If you need to increase your guest count, within 5 days of your event date, we will make every effort to accommodate your request. Additional fees and charges MAY apply beyond the normal agreed upon expenses outlined within your agreement.

### PAYMENT METHODS

— All prices quoted are based on a cash/check purchase.

### SERVICE CHARGE

J&L CD charges 18% Service Charge on every event, unless other wise indicated within your culinary requests. At the client's discretion, any extra tip or gratuity will go directly to the service staff.

### TIMELINE

YOU MAY BE BILLED FOR ADDITIONAL STAFF HOURS if your event does not adhere to the agreed upon timeline contained within your agreement.

### CANCELLATION BY CLIENT

All prepayments and deposits are forfeited if you, the client, cancel the event at any time. J&L CD will apply the entire balance of your deposits and prepayments, less \$500.00 towards another event occurring within 90 days of the original event date. Subject to our availability. All costs are subject to change.

### CANCELLATION BY VENUE or ACTS OF GOD

All prepayments and deposits are forfeited if the event is cancelled by your venue or acts of God (i.e. fire, flood, terrorist activity) that prevent J&L CD from performing your event as agreed. J&L CD will apply the entire balance of your deposits and prepayments, less \$500.00 towards another event occurring within 90 days of the original event date. Subject to our availability. All costs are subject to change.

### CANCELLATION BY J&L CULINARY DELIGHTS

J&L CD reserves the right to terminate this contract for any reason. If J&L CD terminates this contract over 30 days prior to your event date, all deposits and prepayments will be returned in full within 10 days.

### DAMAGE

J&L CD assumes no responsibility for ANY damage or loss of any merchandise, equipment, furniture, clothing or other valuables prior to, during or after the event. We will do everything possible to ensure that all of your supplies, rentals and equipment are cared for and maintained in good working order and without any damage.

### CLIENT LIABILITY

— I, the client, understand that by using/ providing items I own or are providing or by hosting an event in my home/office, that accidents/breakage and damage may occur. I will NOT bill, charge or sue J&L CD for any loss unless the damage or loss was caused by the willful negligent actions or conduct of J&L CD or its employees.

### J&L CD LIABILITY

J&L CD's only liability, for third party claims, will be for actions caused by J&L CD and/or the negligent conduct of its employees.

### THIRD PARTY LIABILITY

J&L CD assumes no responsibility for the conduct of guests, members and third parties hired to provide services.

### ASSIGNABILITY

This contract is not assignable without the written consent of J&L CULINARY DELIGHTS or its parent company A. B.etter Way Productions, LLC.

### UNLAWFUL ACTIVITIES

The client will comply with all the laws of the United States and the State of Ohio, all municipal ordinances and all lawful orders of police and fire departments, and will not do anything on the premises in violation of any laws, ordinances, rules or orders. If unlawful activities are

occurring on the premises, and event is cancelled, there will be no refund of any kind from J&L CD to client.

**STORAGE**

Prior approval from J&L CD management is required for any items stored before or after an event.

**BAR/ BEVERAGES**

- Client assumes the right to provide all or part of their bar / beverage supplies as needed. OR, J&L CD may provide beverage service or Bar Support as indicated within your agreement in one of the following manners:
  - A) Client will provide all alcoholic beverages and / or non - alcoholic beverages. J&L CD may supply soft drinks, juices, glassware, ice, mixers, garnishes and /or bar service personnel.
  - B) Client will arrange for a hosted bar service by an outside vendor. Minimum sales and/or possible labor charges are required for this type of service. Client will pay the outside vendor directly.
  - C.) Client will arrange for a no-host (cash) bar by an outside vendor. Minimum sales and/or possible labor charges are required for this type of service. Client will pay the outside vendor directly.

**RENTALS**

- You may provide all or part of your own rental items for your event. J&L CD will/ may give you an estimated cost/ list of rentals for your event. You may change/cancel those items at anytime, However, certain items may incur RESTOCKING & CANCELLATION Fees. If J&L CD is coordinating rentals, on your behalf, through a rental company, you will be required to pay the rental company directly. Certain rentals may be provided by J&L CD as listed in your agreement. Any loss or damage to ANY rentals will be billed to you after your event.

**MENU/FOOD QUANTITIES**

J&L CD will prepare between 5%-10% overage based on the final number of guests we receive from you. Part of this overage is to include feeding of the staff and or vendors. You are not charged for this service. No overage will be provided for bag/ box lunches, unless specified within your agreement.

**LEFTOVERS**

- J&L CD (or you and or your guests) may package up all leftovers that are not able to be reused by J&L CD. You are responsible for providing appropriate containers to place leftovers into. If you do not have appropriate containers, all food will be disposed of or taken back to our kitchen. Once at our kitchen we are no longer required to give you those leftovers.

**COST**

- All prices are subject to change within 14 days of your event.  
If a drastic change in an ingredient(s) within your menu is established you have two options.
  1. -- A new cost (maintaining your present menu) will be assessed based on current market prices and you may agree to the new price.
  - OR
  2. -- Substitute menu item(s) will be presented to you in order for you to maintain the agreed upon (per person/platter) menu price within your agreement.

**GUEST COUNT OVERAGE**

- You will ONLY be charged for the guaranteed number of guests served unless you have more attendee's than the guarantee AND J&L CD was required to purchase more Food and or Beverages to accommodate you.

**GUEST COUNT REDUCTION**

- If your final guest count is reduced 20% or more than your latest estimated guest count, your menu cost MAY increase proportionally (based on our present prices).

I have read this contract and understand and agree to the rates and terms and conditions of this contract. Please sign and return one copy to J&L CD. Remember to keep a copy for your records.

J&L CULINARY DELIGHTS Representative:

Printed Name: Judy C. Tutwiley and/or Latasha D. Brown

Authorized Client Signature: \_\_\_\_\_ Date \_\_\_\_\_

Client's Printed Name: \_\_\_\_\_

Client's Title: \_\_\_\_\_



# J & L Culinary Delights

Master Chefs – Judy C. Tutwiley & Latasha D. Brown  
 18906 Sumpter Road  
 Warrensville Heights, Ohio 44128  
 216-571-3838 / 216-926-3555

A division of A. Better Way Productions, LLC

***“A Taste of Heaven... On a Plate”***

## CULINARY SERVICES WORKSHEET/AGREEMENT

Client's Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Billing Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_  
 \_\_\_\_\_

Contract Date: \_\_\_\_\_

Invoice Number: \_\_\_\_\_

Estimated Number of Guest: \_\_\_\_\_

\*\*Final Guarantee of Guests: \_\_\_\_\_

Event: Date: \_\_\_\_\_

Event Day: \_\_\_\_\_

Event Start Time: \_\_\_\_\_

Serving Time: \_\_\_\_\_

Estimated End Time: \_\_\_\_\_

Venue: \_\_\_\_\_

Address: \_\_\_\_\_

City, ST, Zip: \_\_\_\_\_

Event will be (circle one):

Breakfast

Lunch

Dinner

	Date	Amount
Total Due:		
50% Deposit:		
Balance Due:		

	Client Will Provide	J&L Culinary Delights Will Provide
Tables		
Chairs		
Tablecloths		
Napkins		

Color: \_\_\_\_\_

Head Table: YES NO

Centerpiece: YES NO

Paper/Plastic Products: YES NO

Client's Signature \_\_\_\_\_

J&L Culinary Delights Signature \_\_\_\_\_

Please make checks payable to J&L Culinary Delights. A 50% estimated deposit is due at time of booking and final payment for your event is due 3 days prior to your event date unless other arrangements are approved in advance. Unless other arrangements have been made, all food purchases and preparation there of will be at the expense of the client.

\*\* Final Guarantee of Guests is due 5 days prior to your event date. If notified less than the time required, the estimated number will be used as the final guarantee.

